

TIPS AND TRICKS FOR THE TEACHER'S TOOLBOX



Issue #35 - Top Microsoft Word Tips and Tricks
Includes enabling dark mode, converting photo or text PDF into editable Word document; and using Microsoft Word rewrite suggestions!



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Top 15 Microsoft Word Tips & Tricks



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Timestamps for favorites:

[0:23](#) Enable Dark mode

[2:07](#) Turn Word document into interactive web page

[3:21](#) Convert photo or text PDF into editable Word document

[5:01](#) Copy and paste multiple items on clipboard

[6:00](#) Use formulas to calculate values

[7:43](#) Sort lists

[11:29](#) Rewrite suggestions

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[17:36](#) Navigation pane

[18:28](#) Format painter